

The journal *medien & zeit* is published by the „Arbeitskreis für historische Kommunikationsforschung“ (*Working Group for Historical Communication Research*) and, is published twice a year in digital form according to "[Open Access gold](#)" standard.

STYLESHEET

CONTRIBUTED PAPERS

- Full papers are max. **7,000 words** (including title, abstract, tables, figures and bibliography). After the review, authors can extend the length of the article to a **maximum of 8,000 words**.
- Please include an **abstract** (about 150-200 words).
- Please include **4-6 keywords**.
- Please include a **short biography** (about 100 words) with academic title, affiliation, important academic milestones, main areas of work, etc.

FORMAL CRITERIA

- Please send **illustrations** (graphics, diagrams, tables, pictures, photos, etc.) **separately in high resolution** (at least **300 dpi**) and include the graphic titles in square brackets in the body text.
Please clarify any image rights and indicate the source in the caption.
- Please format highlights in *italics*.
- Highlight subtitles in **bold** and do not use numbering if possible.
- Be sure to use **non-discriminatory and gender-inclusive language** (see, f.e., [UN Guidelines for gender-inclusive language in English](#))

CITATION

- Citation is according to current guidelines of the American Psychological Association (APA). For detailed examples see [Style and Grammar Guidelines/References/Examples](#), and for archival sources see [Style and Grammar Guidelines/References/Archival](#).
- Please place direct quotations under double quotation marks. For direct quotations exceeding 40 words, the quotation marks are omitted, and text is indented on the left.

REVIEWS

- Typically, the length of the text is **between 1,000 and 1,800 words** (including bibliographic information).
- Please include the reviewing author's **first and last name** and **place of work** at the end of the review.
- Direct quotations from the reviewed text should only be given with page numbers (without "p.") in single brackets.