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STYLESHEET

CONTRIBUTED PAPERS

- Contributions should be **between 25,000 and 35,000 characters** (including spaces and footnotes) and should be submitted as a "MS Word" or "Open Office" document.
- Please include an **abstract** (about 1,000-1,200 characters).
- Please include **4-6 keywords**.
- Please include a **short biography** (about 600-800 characters) with academic title, affiliation, important academic milestones, main areas of work, etc.

FORMAL CRITERIA

- Please send **illustrations** (graphics, diagrams, tables, pictures, photos, etc.) **separately in high resolution** (at least **300 dpi**) and include the graphic titles in square brackets in the body text.
Please clarify any image rights and indicate the source in the caption.
- Please format highlights in *italics*.
- Highlight subtitles in **bold** and do not use numbering if possible.
- Be sure to use **non-discriminatory and gender-inclusive language** (see, f.e., [UN Guidelines for gender-inclusive language in English](#))

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- Please place direct quotations under double quotation marks. For direct quotations exceeding 40 words, the quotation marks are omitted, and text is indented on the left.

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- Please include the reviewing author's **first and last name** and **place of work** at the end of the review.
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